

Personnel:
app. submit
equal employ
policy to KS
Equal Oppor.
Office

Employ:
Janet
Jackson

Discussion:
Grant
Township
roads

Purchase: app.
camera for
sheriff's dept.

Personnel:
app. cost-
of-living
increase

Courthouse
Remodeling:
app. Change
Order #5

Courthouse
Remodeling:
app. agree.
w/ Wms. Peters,
and Kubota

Quid. Bldg:
app. change
order #16

Minutes: CSA
Board Meeting

Valleyview:
finan. state.
10/31/76

The Board further considered with Mr. Ernest Coleman, federal funds consultant, the proposed equal employment opportunity and affirmative action policy as revised November 29, 1976. Following due review it was moved by Mr. Stoneback that we instruct Mr. Coleman to remit copies of this policy to the Civil Rights Commission of the State of Kansas and to the Area Equal Opportunity Office located in Kansas City, Missouri for their consideration, seconded by Mr. Whitenight, and carried unanimously.

Travis Brann, emergency preparedness coordinator, recommended to the Board the employment in his office of Janet A. Jackson as half time secretary in the Kansas Civil Service, Grade 7, Rate A, with salary of \$247.50 per month with employment being effective January 1, 1977. It was moved by Mr. Stoneback that this recommendation be approved, seconded by Mr. Whitenight, and carried unanimously.

The governing board of Grant Township appeared before the Board to discuss with the Board and Engineer Sanderson the manner in which Douglas County would surface those roads which would be township roads following the completion of the Mud Creek Project. The township board indicated that they would communicate with the City of Lawrence and express their intention to maintain such roads following surfacing by Douglas County.

Dallas Murphy, Undersheriff, requested approval of the purchase from Dale Heiserman of one used Graflex 4 by 5 camera for an amount of \$100 and also to purchase one light strobe from Wolf's Camera Shop in Topeka for an amount of \$138. Following due consideration it was moved by Mr. Stoneback that we approve these requests, seconded by Mr. Whitenight, and carried unanimously.

The Board further discussed the matter of the granting of 1977 cost-of-living salary increases. Following further discussion it was moved by Mr. Stoneback that effective January 1, 1977, a cost-of-living increase of 6% be granted generally to all employees, elected officials, and department heads of Douglas County as budgeted, and further moved that Counselor Young be requested to prepare a home rule resolution relative to the 6% increase for elected officials excepting that in consideration of microfilming coordinating service the register of deeds be granted a \$1000 annual increase prior to the application of the 6% raise to all elected officials, and further moved that this 6% increase does not apply to the members of the Board of County Commissioners, seconded by Mr. Whitenight, and carried unanimously.

Mr. Williams presented the Board Change Order No. 5 to M & M Office Supply relative to courthouse remodeling which change order is for chair style change resulting in deduct in the amount of \$270. It was moved by Mr. Whitenight that this change order be approved, seconded by Mr. Heck, and carried. Copy of the change order is on file in the commission office. Mr. Stoneback was absent for this action and the two succeeding actions.

Mr. Jim Williams, representing Peters, Williams & Kubota, architects on the courthouse remodeling, presented the Board prepared agreement relative to additional services for courthouse remodeling and certain additional services relative to the judicial and law enforcement center and also standard form agreement relative to construction management services to be provided on courthouse remodeling, such construction management services being an option referred to in the original contract for architectural services for courthouse remodeling. Following due review of the agreements which was noted by the Board reflects previous understandings, it was moved by Mr. Whitenight that the aforementioned agreements be approved, seconded by Mr. Heck, and carried. Copies of the agreements are on file in the commission office.

Mr. Williams presented the Board Change Order No. 16 from B. A. Green Construction Company relative to the judicial and law enforcement center which change order adds and deletes certain sidewalks and plantings and deletes installation of a portion of the sprinkler system. The change order is a net no cost change. It was moved by Mr. Whitenight that this change order be approved, seconded by Mr. Heck, and carried. Copy of the change order is on file in the commission office.

The Board noted receipt of copy of minutes of CSA Board meeting of December 2, 1976.

The Board noted receipt of financial statements for the Valleyview Care Home for the period ending October 31, 1976.

No further business, the Board adjourned to meet on Wednesday, December 8, 1976.

ATTEST:

S. E. Mathia

D. E. Mathia

County Clerk

Arthur A. Heck

Arthur A. Heck

Chairman

December 8, 1976

The Board of County Commissioners of Douglas County met in regular adjourned session with all members of the Board present. Commissioners-elect Robert Neis and Beverly Bradley also were in attendance for this meeting as well as student representative Jeff Freeman.