

COMMISSIONERS RECORD R, DOUGLAS COUNTY

153

Term, 19

day of

19

LOCKWOOD CO., INC. REORDER NO. 126188-6-72

February 11, 1976

The Board of County Commissioners of Douglas County met in regular adjourned session with all members of the Board present.

Approved the minutes of the meeting of February 9, 1976.

Comm. Order
1484

The Board approved Commissioners Cancellation Order No. 1484. Order is on file in the office of the County Clerk.

Sal. Inc.
Janet McKenzie
bmo.

Treasurer Edythe Norman appeared before the Board to request a six-month merit increase for Janet McKenzie in the amount of \$20 per month bringing her salary to \$448 per month effective February 1, 1976. It was moved by Mr. Whitenight that this request be approved, seconded by Mr. Stoneback, and carried unanimously.

Sal. Inc.
Tom Wilcox -
1 yr

Treasurer Edythe Norman requested a one-year merit increase for Tom Wilcox, Motor Vehicle Supervisor, in the amount of \$50 per month bringing his salary to \$746 per month effective February 1, 1976. It was moved by Mr. Stoneback that this request be approved, seconded by Mr. Whitenight, and carried unanimously.

Personnel Policy:
Employment of
permanent
status

The Board discussed an addendum to adopted personnel policy as follows:

"In the event any person is initially employed on other than permanent status and then subsequently attains permanent status, the date of attainment of permanent employment shall be considered the beginning date for accrual of benefits as set out in the Douglas County personnel policy and that date will also be the beginning date of longevity for future merit consideration."

Following due discussion it was moved by Mr. Whitenight that the aforesaid policy be adopted as an addendum to the personnel policy as previously adopted July 1, 1975 and that a copy of the addendum be remitted to all officers and department heads with distribution to all employees, seconded by Mr. Stoneback, and carried unanimously.

Beer license
application

The Board received application for a cereal malt beverage license from Donald R. Sneegas. The license is to be used at Mont Bleu Recreation, Route 2, Lawrence, Kansas. The application was signed and remitted to the Wakarusa Township Board.

Terminated:
Jan Hamer

County Attorney David Berkowitz notified the Board that Jan Hamer terminated on January 30, 1976.

Board of
Equalization

Assessor Darwin Rogers reported to the Board that pursuant to published notice that the Douglas County Board of Commissioners would sit as a Board of Equalization on or after January 15 convening at a time deemed necessary by the Board. Mr. Rogers noted that the publication specifically calls for the Board to convene for the first equalization session not later than Thursday, April 1, and shall convene on the 10th day of May 1976 for the purpose of inquiring into the valuation of tangible personal property in the County.

Fund Balances

The Board noted receipt of Statement of Fund Balances from the Treasurer for the quarter ending January 31, 1976.

Bid Opening:
Mar 11 - Tractor
grader

Engineer Sanderson discussed with the Board specifications and contract document which he had prepared for the purchase by Douglas County of one motor grader also indicating intent to trade-in one used 1952 Caterpillar No. 12 motor grader. Following due discussion it was moved by Mr. Stoneback that we approve these specifications and officially advertise for this purchase on the dates of February 18 and March 3, with sealed bids to be received by or prior to March 11, 1976, at 10:00 a.m., and then publicly opened at the office of the Board of Douglas County Commissioners, seconded by Mr. Whitenight, and carried unanimously.

Bid Opening:
5-drawer wooden
file cabinet

At 10:00 a.m. as advertised, the Board opened bids which had been received for the used five-drawer wooden file cabinet located at the Douglas County Ambulance Service. Three bids were received. Following review of the bids it was moved by Mr. Whitenight that the Board accept the bid of Mr. Merle Rothwell, which bid was in the amount of \$150, seconded by Mr. Stoneback, and carried unanimously.

Grants:
VLC - Transfer of
\$210 fr general
fund to VLC

Susan Zuther, Coordinator for Volunteers in Court Program, appeared before the Board to request Board's consideration of transfer of funds from general fund to volunteers in court fund which she deems necessary to properly adjust the salaries of Patricia Kievlan and Marsha Finney Morrissey due to cost of living increase. Following discussion it was moved by Mr. Whitenight that we transfer \$210 from general fund to volunteers in court fund in order to adjust these salaries, seconded by Mr. Stoneback, and carried unanimously.