

COMMISSIONERS RECORD R, DOUGLAS COUNTY

Term, 19

day of

19

non-FAS Road System. The agreement covers approximately 94 bridges which shall be designated by the county who shall compensate the engineer at the rate of \$74.50 per bridge inspected. The agreement sets out the obligations of the engineer and of the county and those items mutually agreed upon by both parties and within the agreement it is specifically stated that this agreement shall become effective upon receipt of written notice to the county from the Secondary Roads Department of the Kansas Department of Transportation that the inspection services, as herein described, have been approved for federal funding assistance under the terms and provisions of the Federal Highway Program or upon written notification to the engineer by the county to proceed with the inspection. The engineer agrees to serve as a representative of the county during the project application processing and review with the Kansas Department of Transportation. Let the record show that the agreement has been executed by Douglas W. Flatt, President, Cook, Flatt & Strobel. After complete review and discussion it was moved by Mr. Neis that this agreement be approved, seconded by Mrs. Bradley, and carried unanimously.

#3 Pay for inventory, appraisal & coding for 94 bridge sites
(3) In connection with Item No. (2), Mr. Dooley recommends that the Board approve a Request for Construction Project Off-System Roads Program which applies to the development of surveys and plans in the amount of \$7,003. This is the total amount projected for off-system bridge inventory, appraisal, and coding for approximately 94 bridge sites. This request indicates that surveys and plans will be developed by Cook, Flatt & Strobel, Engineers, and the document resolves that Douglas County hereby pledges to the Department of Transportation that the local matching funds will be available for the completion of this project. After complete review it was moved by Mrs. Bradley that this request be approved and forwarded to the State Department of Transportation, seconded by Mr. Neis, and carried unanimously.

Misc. app.
Share cost of a Safety Technician to serve both City & County
The Board reviewed a correspondence from Buford Watson, City Manager of the City of Lawrence, which is the result of a number of conversations held prior. In Mr. Watson's correspondence it is proposed that, since the City is in the process of hiring a new full time Safety Technician to assist Risk Administrator Phil Leonard, approximately 50% of the time of this individual might be available to Douglas County for our use in our risk management program in reference to Workmen's Compensation claims. The proposal indicates that this Safety Technician would be a city employee, operating under the direction of city staff and under the direct supervision of Risk Administrator Phil Leonard. Fifty percent of the time worked by this Safety Technician would be allocated to Douglas County. After complete review and discussion of this proposal it was moved by Mrs. Bradley that it be approved and that the county stand ready to pay its proportionate share of approximately \$6400 during the budget year 1979 from the county general fund, seconded by Mr. Neis, and carried unanimously.

No further business, the Board adjourned to meet on Wednesday, December 6, 1978.

ATTEST:

D. E. Mathia

D. E. Mathia

County Clerk

Peter A. Whitenight

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Chairman

December 6, 1978

The Board of County Commissioners of Douglas County met in regular adjourned session with all members of the Board present.

Approved the minutes of the meeting of December 4, 1978.

Comm. Order:
1818-1820

The Board approved Commissioners Cancellation Order No. 1818, 1819, and 1820. Orders are on file in the office of the County Clerk.

Personnel Trans.
Christine Cassidy

Don Gordon, county appraiser, appeared before the Board to recommend the hiring of Christine S. Cassidy as a commercial/personal property clerk in the appraiser's office. This is to fill the position vacated by Marjorie B. T. Williams. This is a transfer of an employee from the treasurer's office to the appraiser's office. It is recommended that she begin work in the appraiser's office on December 18, 1978, as suggested, at a monthly salary of \$540 per month which concurs with her current rate of pay. After discussion it was moved by Mr. Neis that this recommendation be approved, seconded by Mrs. Bradley, and carried unanimously.

Employ
Christine Shields

County Treasurer Ruth Vervynck appeared before the Board to recommend the hiring of Christine A. Shields as a clerk in the vehicle department to replace the position vacated by the transfer of Christine S. Cassidy. It is recommended that this person begin work on December 14, 1978, at a recommended starting salary of \$466 per month, to be paid from the auto fund. After review and discussion it was moved by Mrs. Bradley that this hiring be approved, seconded by Mr. Neis, and carried unanimously.

Sal. Inc.
Donna Brown

The Board received a recommendation from Administrative Judge of the Seventh Judicial District, James Paddock, which suggests approval of a two-year merit increase for Donna Brown, deputy clerk. It is recommended that her present salary of \$676 per month be raised to \$700 per month, effective December 9, 1978. After discussion it was moved by Mrs. Bradley that this recommendation be approved, seconded by Mr. Neis, and carried unanimously.