

LOCKWOOD CO., INC. REORDER NO. 120125-0-72

Employ:

Marlene K. Oswald

The Board met with Ted McFarlane, Douglas County Ambulance Service Manager. Mr. McFarlane recommends to the Board the hiring of Marlene K. Oswald to fill the position of attendant as a certified EMIC to begin work on 12 December 1977 at a suggested starting salary of \$3.81 per hour. Mr. McFarlane's recommendation is based on an additional request to provide fill in for vacation and holiday time for similarly qualified positions of the ambulance service. After discussion it was moved by Mrs. Bradley that this recommendation be approved, seconded by Mr. Whitenight, and carried.

Ambulance: app
Reg. bids for UHF
radio equip.

Mr. McFarlane then requested to the Board a publication of notice to bidders which is to be made through the Journal World, our paper of record, on three consecutive weeks commencing 5 December 1977 which notice indicates that sealed bids will be received for the purchase of UHF radio equipment for use by the Lawrence Memorial Hospital and Douglas County Ambulance Service and that these bids will be received at the office of the Board of County Commissioners until 11:00 a.m., December 22, 1977, and then publicly opened. Instructions to bidders and specifications may be obtained by contacting the office of county commissioners. After review of this proposed notice and a lengthy discussion of the need for the proposed equipment purchase, it was moved by Mrs. Bradley that this notice be so published with the bids to be received as indicated, seconded by Mr. Whitenight, and carried.

Personnel:

Darwin Rogers turns
in letter of resignation
effective March, 1978

Darwin Rogers, county appraiser, appeared before the Board to present a letter of resignation with his deep regrets effective as of 1 March 1978 or as soon thereafter as a qualified appointee can be arranged to succeed him. The Board agreed to accept this resignation of Mr. Rogers with regrets and for a job well done and a great contribution to Douglas County for many years.

Employ:

Norman C. Stuart, Jr.
Robert A. Strauss
Eric R. Anderson

Fremont Hornberger, maintenance supervisor, appeared before the Board to make recommendations for employment for a replacement of maintenance foreman and two new personnel, a custodial foreman and custodial helper who will be responsible for the custodial work in the judicial and law enforcement center. Mr. Hornberger makes the following recommendations:

(1) For the position of maintenance foreman, Norman C. Stuart, Jr., who will begin work on the 12th of December 1977, at a recommended starting salary of \$575 per month.

(2) For the position of custodial foreman, Robert A. Strauss, to begin work on 19 December 1977, at a recommended starting salary of \$575 per month.

(3) For the position of custodial helper, Eric R. Anderson, to begin work on 19 December 1977, at a recommended starting salary of \$525 per month.

All three of the above positions are to be funded from the maintenance budget of the general fund. After complete review of these recommended applicants it was moved by Mrs. Bradley that they be approved, seconded by Mr. Whitenight, and carried. It is understood that these newly appointed positions will not be subject to any cost of living increase as might be granted by this Board as of 1 January 1978.

Maint: app.

Purchase vacuum
cleaner with tools

Mr. Hornberger then discussed with the Board the purchase of necessary cleaning equipment which will be required when we commence the custodial services in the judicial and law enforcement center with our own crews approximately 1 January 1978. Quotes for the needed equipment were presented from the Pur-O-Zone Chemical Company, Inc. and Hiltz Inc. as follows:

From Hiltz: Clarke, Model 578, 22" Carpetmaster
upright vacuum \$ 476.00

From Pur-O-Zone: Model M Vac with 10 ft. hose,
two-bend aluminum wand and 12" carpet
tool 396.90

From Pur-O-Zone: Rustler 10 with 18" drag wand,
wheel dolly, supply and suction hose 1192.50

Having had an opportunity to view this equipment in demonstration and having discussed fully the needs for various type of cleaning equipment that will present themselves, it was moved by Mrs. Bradley that the purchase of the above quoted equipment be made to be paid out of the maintenance budget of the general fund with 1977 funds. This motion seconded by Mr. Whitenight and carried.

Sal. Inc:

Donna Harris 58.

Reclassify to
Chief Clerk

Ruth Vervynck, county treasurer, appeared before the Board to recommend an increase based on merit upon the five-year anniversary of the employment of Donna Harris and to reclassify her from bookkeeper to chief clerk. It is recommended that her salary be increased from \$666 per month to the top of the bracket which is \$692 per month to be effective 1 January 1978. After discussion it was moved by Mrs. Bradley that this recommended increase and reclassification be approved, seconded by Mr. Whitenight, and carried.

Beer lic:

Appl. Keith Murphy

The Board noted receipt of an application for a cereal malt beverage license from Keith L. Murphy for use at The Gilded Cage, Route 2, Eudora, Kansas. The application was signed and remitted to the Eudora Township Board.

The Board noted receipt of copy of minutes of CSA Board meeting of December 1, 1977.