

## COMMISSIONERS RECORD R, DOUGLAS COUNTY

347

Term, 19

day of

19

Approved the minutes of the meeting of May 12 and 13, 1977.

Comm. Order  
#1653

The Board approved Commissioners Cancellation Order No. 1653. Order is on file in the office of the County Clerk.

Re-Employ:  
John M. Spurgeon

Dean Sanderson requested the re-employment of John M. Spurgeon as common laborer for the summer months at a salary of \$516 per month effective May 16, 1977. It was moved by Mrs. Bradley that this request be approved, seconded by Mr. Neis, and carried unanimously.

Comm. Dev. app.  
CDBG Rehab  
#106 to #106A  
WD# 4 meter

Ernest Coleman, community development funds administrator, appeared before the Board to recommend a change to CDBG Housing Rehabilitation Project No. 106 which will be hereafter designated as No. 106A in the amount of \$120. No. 106A relates specifically to connecting the subject dwelling to Rural Water District No. 4 meter, using one inch, 200 lb. plastic pipe and the installation of an outside frost free hydrant. This work is to be conducted by David A. Eisele. After review of the circumstances which necessitated this change order it was moved by Mrs. Bradley that Mr. Coleman's recommendation be approved, seconded by Mr. Neis, and carried unanimously.

Comm. Dev. app.  
Contract Proj. #614  
Old Castle Museum  
in Baldwin

Mr. Coleman then presented contract documents for community development block grant Project No. 614 which is a historic preservation project on the Old Castle Museum in Baldwin City. This contract is between Farley-King Construction Company and the Board of Commissioners of Douglas County and is in the amount of \$2,980. After review of this contract it was moved by Mr. Neis that the recommendation of Mr. Coleman be approved, seconded by Mrs. Bradley, and carried unanimously.

Comm. Dev. app.  
Contract on CDBG  
118 completed.

Mr. Coleman then presented notice of completion of contracted work on CDBG 118 which was in the total amount of \$2,496 of which \$1,792.80 has been previously paid. After final inspection of this project it was recommended by Mr. Coleman that the unpaid balance of \$703.20 be remitted to the contractor R. W. Scribner. After review of this recommendation it was moved by Mrs. Bradley that it be approved, seconded by Mr. Neis, and carried unanimously.

The Board noted receipt of the minutes of the CSA Board Meeting of May 12, 1977, a copy of which will be retained in the commission file.

The Board noted receipt of the minutes of the Board of Directors meeting of the Bert Nash Community Mental Health Center which took place on 11 April 1977. A copy of these minutes will be on file in the commission office.

Terminate:  
Barbara Bailey

The Board noted receipt of a letter from Barbara Bailey which indicates her resignation from the Board of Directors of the Bert Nash Mental Health Center as of 9 May 1977. The letter indicates that additional job responsibilities and time requirements have necessitated this resignation. After review of this correspondence it was moved by Mrs. Bradley that the requested resignation be accepted, seconded by Mr. Neis, and carried unanimously.

Terminate:  
Richard A. McClanathan

The Board noted receipt of a letter from Richard A. McClanathan which asks that we accept his resignation as a member of the Douglas County Solid Waste Advisory Committee effective immediately. After review of this correspondence it was moved by Mr. Neis that this request be accepted, seconded by Mrs. Bradley, and carried unanimously.

Re-Classify  
Susan Zuther to  
1/2 time

The Board noted receipt of a memo from Frank R. Gray, administrative judge of the Seventh Judicial District of Kansas. This memo advises that Susan Zuther has been authorized to reduce her working day to half time for the months of June, July, and August 1977, during which months she should be paid \$469 per month which is one-half of her regular salary. After review of this memo it was moved by Mrs. Bradley that the Board concur in the recommendation of the memo, seconded by Mr. Neis, and carried unanimously.

Sal. Inc.:  
Nancy Lignitz

The Board then reviewed Order No. 10 from the administrative judge of the Seventh Judicial District of Kansas which is in the matter of merit raise for Nancy Lignitz. The order states that upon the recommendation of Susan Zuther, director of Volunteers in Court, that a merit raise of \$20 per month be granted to Nancy Lignitz which is to be considered a merit raise upon her one-year review with the effective date of review to be 1 May 1977 with effective salary of \$410 per month. After review of this order it was moved by Mr. Neis that the Board concur in the matter, seconded by Mrs. Bradley, and carried unanimously.

Sal. Inc.:  
Karsten Knutson

The Board then reviewed Order No. 11 from the administrative judge of the Seventh Judicial District of Kansas which is in the matter of a merit raise for Karsten Knutson. The order indicates that upon the recommendation of the probation officer supervisor and the chief clerk to the administrative judge that the following merit raise has been granted: Merit raise upon the one-year anniversary in the amount of \$54 per month which brings the new effective salary to \$950 per month effective 1 June 1977. After review of this order it was moved by Mr. Neis that the Board concur in the order of the administrative judge, seconded by Mrs. Bradley, and carried unanimously.

HUD:  
Deficiencies noted  
on a monitor  
visit

The Board notes a response to Mr. Jim Haff, Director of Community Planning & Development Division of the Area HUD Office, to a letter which was submitted to Douglas County Board of Commissioners on 5 May 1977, which letter indicated that some deficiencies were noted by the HUD staff at a monitoring visit which had taken place previously. Our response is directed on a point by point basis to deal with the problems that were suggested in the May 5 letter which we received from the HUD office. As part of our response it is clearly indicated that we welcome an opportunity to meet with the appropriate representatives on the Area HUD office prior to the next monitoring visit to discuss items of mutual concern.