

COMMISSIONERS RECORD Q, DOUGLAS COUNTY

485

Term, 19

day of

19

No further business, the Board adjourned to meet on Thursday, August 30, 1973.

ATTEST:

D. E. Mathia
D. E. Mathia County Clerk

Walter R. Cragan
Walter R. Cragan Chairman

August 30, 1973

The Board of County Commissioners of Douglas County met in regular adjourned session with two members of the Board being present. Mr. Stoneback was absent.

Approved the minutes of the meeting of August 29, 1973.

Comm Order
1132

The Board approved Commissioners Cancellation Order No. 1132. Order is on file in the office of the County Clerk.

Comm Order
69 & 70

The Board approved Commissioners Cancellation Order No. 69 and 70 to the Sheriff, Clerk of District Court, and Treasurer.

Rent Payment

The Board noted receipt of the September rent payment on the property at 1145 Rhode Island in the amount of \$70.

Res. # 73-24
Authorizing Betty
Leslie signatory
power in
Treasurer's office

The Board considered Resolution No. 73-24 prepared by County Counselor Dan Young relative to authorizing Betty Leslie, Supervisor of the Automotive License Division, to have signatory power in the office of the County Treasurer. It was moved by Mr. Heck that the Board adopt Resolution No. 73-24, seconded by Mr. Cragan, and carried unanimously.

Purchasing
Policy to be
followed by
County officials
& department
heads -
Over \$100
requires
Commission
approval

The Board gave further consideration to the need for restating and clarifying purchasing policy which the Board will expect to be followed by county officers and department heads. Following such discussion it was moved by Mr. Heck that the following policy be adopted:

1. The office of county clerk will continue to purchase those supplies which are used compatibly by all or most offices. These purchases will be made on a basis determined to be fair and competitive by the office of the county clerk,
2. Officers and department heads desiring purchase of furniture or office equipment with value exceeding \$100 shall present to the Board two or more competitive bids for the supplying of the desired equipment. These bids shall be in writing, signed by an authorized representative of the bidding firm, and will remain on file in the Commission Office. Final decision on allowances of purchase and acceptance of any bid shall rest with the Board of Commissioners,
3. County officers and department heads will continue to purchase expendible supplies and items with a value of less than \$100 for use in their offices. The Board recommends that in all possible instances that these purchases be on a basis determined by the individual officer or department head to be competitive and impartial,

Comm Memo
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and that such policy be set out in a memo to all county officers and department heads. Motion was seconded by Mr. Cragan and carried unanimously.

No further business, the Board adjourned to meet on Wednesday, September 5, 1973.

ATTEST:

D. E. Mathia
D. E. Mathia County Clerk

Walter R. Cragan
Walter R. Cragan Chairman

September 5, 1973

The Board of County Commissioners of Douglas County met in regular adjourned session with two members of the Board being present. Mr. Cragan was absent.

Approved the minutes of the meeting of August 30, 1973.

Comm Order
71 & 72

The Board approved Commissioners Cancellation Order No. 71 and 72 to the Sheriff, Clerk of District Court, and Treasurer.

Wells Park:
Board approved
guard rail
subject to
approval of
State Park &
Resources Div.

Dave Blackman, Wells Park Supervisor, requested Board approval of contracting with Mr. B. F. Scott for the installation of guard rail on the road leading to Wells Park at a proposed cost of \$950. It was moved by Mr. Stoneback that this proposal be accepted subject to the approval of the State Park and Resources Authority, seconded by Mr. Heck, and carried unanimously.