

Term, 19

day of

19

THE WORLD CO., LAWRENCE, KANSAS 66078-2-57

Terminated:
Lorene Davidson
& Cathy Allen

It was brought to the attention of the Board that register of deeds office employees Lorene Davidson and Cathy Allen will terminate their services in that office as of noon on January 8, 1973.

Rev. Sharing:
Received check
for 2nd half
of 1972

Treasurer Edythe Norman advised the Board of the receipt of the second half of the 1972 Douglas County share of Federal Revenue Sharing in the amount of \$165,576. The Board advised Treasurer Norman that it was their desire that she invest \$160,000 of this amount in certificates of deposit in the same manner as with the first half of Revenue Sharing Funds received on December 11, 1972.

No further business, the Board adjourned to meet on Wednesday, January 10, 1973.

ATTEST:

D. E. Mathia
D. E. Mathia County Clerk

Walter R. Cragan
Walter R. Cragan Chairman

January 10, 1973

The Board of County Commissioners of Douglas County met in regular adjourned session with all members of the Board present.

Approved the minutes of the meeting of January 8, 1973.

Comm. Order
1062

The Board approved Commissioners Cancellation Order No. 1062. Order is on file in the office of the County Clerk.

Comm. Order
25

The Board approved Commissioners Cancellation Order No. 25 to the Sheriff, Treasurer, and Clerk of District Court.

Revised
personnel
policy &
holidays
for ensuing
year

It was moved that we forward to each official and department head a slightly revised personnel policy schedule, the principle revision of which relates to an item regarding vacation policy. A revised schedule will also set out those days which will be observed by Douglas County as those holidays during the ensuing year. The days to be observed are:

Feb 19 - Washington's Birthday
May 28 - Memorial Day
Jul 4 - Independence Day
Sep 3 - Labor Day
Nov 22 - Thanksgiving
Nov 23 - Friday after Thanksgiving
Dec 25 - Christmas
Jan 1 - New Year's Day

Russel Houk
declined Kanwaka
Township Clerk
position

The Board received communication from Mr. Russel Houk, who was elected by write-in vote as clerk of Kanwaka Township, that he was declining to serve in that position. It was moved by Mr. Heck that we accept the decision of Mr. Houk declining to serve as clerk of Kanwaka Township, seconded by Mr. Stoneback, and carried unanimously.

Appointed
Richard Ice
as Kanwaka
Township
Clerk

The Board then noted receipt of a communication from Lloyd Wulfkuhle, trustee of Kanwaka Township, to the effect that he and Ralph Leonhard, treasurer of Kanwaka Township, recommended the appointment of Mr. Richard Ice to the position of township clerk. With this information it was moved by Mr. Stoneback that Richard Ice be appointed to the position of clerk of Kanwaka Township, seconded by Mr. Heck, and carried unanimously.

Valleyview:
Rent Payment &
Balance Sheet &
Income Statement

The Board noted receipt of the rent payment for the month of January from Valleyview Home in the amount of \$250. The payment was accompanied by a balance sheet as of November 30, 1972 and income statement for the period January 1, 1972 to November 30, 1972.

Sal. Inc.:
Janet Nunn

Sue Neustifter, Register of Deeds, appeared before the Board to request a six-month length of service salary increase for Janet Nunn. Mrs. Neustifter requested an increase of \$20 per month which would bring Janet Nunn's salary to \$355 per month effective January 1, 1973. Mrs. Neustifter also requested that Eunice Smith, employed in her office presently as clerk, be reclassified as deputy in her office at a salary of \$415 per month effective January 10, 1973. Mrs. Neustifter also requested approval of the employment of Andrea VanKirk on a temporary basis as clerk in her office at a salary rate of \$2.15 per hour effective January 9, 1973. It was moved by Mr. Stoneback that these requests be approved, seconded by Mr. Heck, and carried unanimously.

Reclassified:
Eunice Smith

Employ:
Andrea VanKirk

Capital Area
Drug Abuse
Treatment &
Rehabilitation
grant not
recommended
for approval

The Board noted receipt of a letter from Dr. Ray Baker, Director of Topeka-Shawnee County Health Department, advising that the Capital Area Drug Abuse Treatment and Rehabilitation Grant proposal had not been recommended for approval by the National Advisory Mental Health Council.